

**TOWN OF CAPE ELIZABETH
MEETING Minutes (DRAFT)**

MEETING: Appointments Committee
DATE: Monday, February 5, 2018
TIME: 6:45 p.m.
PLACE: Town Hall – 1st Floor Tax Office

Welcome

Present
Sara Lennon, Chairman
Jamie Garvin
Christopher Straw

Debra Lane, Town Clerk

Public Comment

No members of the public were present.

Review of Minutes January 8, 2018

Moved by Christopher Straw and Seconded by Jamie Garvin to approve the minutes of the meeting held on January 8, 2018 as written.
(3 yes) (0 no)

Vacancies

Follow up from the January 8 meeting-

Vacancies on the Fort Williams Park Committee and Planning Board.
Both terms expire 12/31/2019.

Moved by Jamie Garvin and Seconded by Christopher Straw to revisit the discussion at the January 8 meeting and to not set a protocol by recommending a change to a recently approved appointment following the annual appointments process. Given the flexibility of Mr. Lunney to serve as the council decides, Mr. Lunney will remain on the Board of Zoning Appeals and because prior applicants are no longer available due to scheduling conflicts, the vacancies on the Planning Board and Fort Williams Park Committee will go through the appointments process with the intent of making recommendations at the March 12 council meeting.
(3 yes) (0 no)

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It was a consensus of the appointments committee to advertise in the next issue of the Courier on 2/21 (ad deadline 2/9) and to advertise on the town's website. The deadline for the submission of applications is Wednesday, 2/28. Interviews will be held beginning at 5:00 p.m. on Monday, 3/5 in the Jordan CR.

Public Comment

No members of the public were present.

Adjournment

Moved by Jamie Garvin and Seconded by Christopher Straw to adjourn at 6:57 p.m.
(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk